DRC <u>SITE PLAN REVIEW AND COMMENT</u> REPORT

Division: Engineering **Member**: Tim Welch

Engineering Design Mgr. Office Ph. (954) 828-5123 Office Fax: (954) 828-5275 Email: timw@cityfort.com

Project Name: Vacate Portion of S.W. 18 Court **Case #**: 3-P-02

Date: 2/12/02

Comments:

- 1. A copy of the legal description for the area to be vacated shall be prepared for review prior to authorization by the Planning & Zoning Board and City Commission.
- 2. A letter from each franchise utility provider shall be provided addressing their concerns with the area of right of way to be vacated.

DRC <u>SITE PLAN REVIEW AND COMMENT</u> REPORT

Division: Planning Member: Kevin Erwin

828-6534

Date: February 12, 2002

Comments:

1. Vacation of rights-of-way require review by the City's Property and right-of-way Committee. A separate application and fee are required. Contact Victor Volpi at 828-5056.

- 2. Separate application is required for Planning and Zoning Board submittal. Applicant is responsible for posting public notice signs and preparation of property owner notification within 300 feet.
- 3. Prior to PZ submittal, sketch and legal must be signed off by Tim Welch, Engineering Design Manager and Tony Irvine, City Surveyor. Sign offs or separate letters must be obtained from Florida Power and Light, Bell South, Comcast and Peoples Gas (TECO).
- 4. If any easements are required, sketches, legals and easement documents must be provided prior to item being scheduled for City Commission. If any facilities need to be relocated, a relocation plan satisfactory to the agencies and the city must be reviewed and approved prior to City Commission review.
- 5. Pursuant to ULDR Sec. 47-24.6.A.4., Vacation of Rights-of-Way, submit a point by point text narrative with information on how the proposed vacation meets criteria.
- 6. Discuss traffic study or impact statement as to what effect vacation will have on neighborhood traffic pattern and pedestrian circulation.
- 7. Will any dedications be required for cul-de-sacs or other turnaround area? Discuss access and turnaroud issues.